



**MINUTES  
TOWN OF WELDON  
BOARD OF COMMISSIONERS  
SPECIAL CALLED SESSION**

**JUNE 18, 2018**

**6:00 PM**

**WELDON TOWN HALL  
109 WASHINGTON AVE., WELDON, NC**



**PRESENT:** Mayor Julia M. Meacham  
Mayor Pro-Tem Charlotte Moss

Commissioner Walter Clark, Jr.  
Commissioner John Smith  
Commissioner Reilyn Stanbeck  
Commissioner Larry Brunson

**PUBLIC PRESENT:** Zenobia F. Cofield, Johnny Draper, Susie Adams, Lynn Armstrong, Bernice Harding, Don Stottlemeyer, and two illegible signatures

**MEDIA PRESENT:** Roger Bell, Daily Herald

**STAFF PRESENT:** Mitchell Robinson, Town Administrator; Faith McDuffie, Town Clerk;

**VOTING KEY:** Aye – Nay – Abstain – Absent

**CALL TO ORDER**

Mayor Meacham called the special called session of the Town of Weldon Board of Commissioners of June 18, 2018 to order at 6:00 pm.

**INVOCATION**

Commissioner Stanback gave the invocation.

**ADOPTION OF THE AGENDA**

Town Administrator, Mitchell Robinson, provided clarification to the Board that if the Board wished to vote on the FY 2018-2019 Budget they may do so under Additional Budget Discussion, Item No. 5.

Commissioner Stanback motioned that the agenda be adopted. Mayor Pro-Tempore Moss seconded the motion. Motion carried. 5-0-0-0.

#### ITEM FOUR: PUBLIC HEARING ON THE FY 2018-2019 BUDGET

Town Administrator, Mitchell Robinson, provided an explanation of the current proposed budget and reviewed his budget message with the Board.

Mayor Meacham opened the floor for public comment the FY 2018-2019 Budget at 6:34 pm.

Lynn Armstrong, Washington Ave., Weldon, came forward to speak. Ms. Armstrong advised that she has worked in the capacity of Emergency Management and advised that good public safety is an insurance policy for the town. Ms. Armstrong requested that the Board consider public safety as a resource that needs to be available to the citizens of Weldon.

No additional persons came forward to speak. Mayor Meacham closed the floor for public comment at 6:38 pm.

#### ITEM FIVE: ADDITIONAL BUDGET DISCUSSION

After some additional discussion, the Board thanked the staff for their hard work throughout the budget process.

Commissioner Smith motioned that the ordinance entitled Town of Weldon Budget Ordinance FY 2018-2019 be approved and adopted. Mayor Pro-Tempore Moss seconded the motion. Motion carried with Commissioner Brunson opposing. 4-1-0-0.

Town of Weldon Budget Ordinance FY 2018-2019 was subsequently given the number 2018-06-18.

### TOWN OF WELDON

### BUDGET ORDINANCE

### FY 2018-2019

**BE IT ORDAINED** by the Town of Weldon Board of Commissioners of the Town of Weldon, North Carolina, meeting this 18th Day of June 2018, that the following be the budget for FY 2018-2019:

**Section I. Appropriations:** The following amounts are appropriated for the operation of the Town government and its activities for the fiscal year beginning July 1, 2018, and ending June 30, 2019:

General Fund

Governing Body	\$ 13,940
Administration	\$ 508,060
Finance	\$ 74,450
Cultural & Recreation	\$ 5,800
Police	\$ 669,300
Public Works/Street	\$ 455,300
Powell Bill	\$ 46,000
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<b>Total General Fund</b>	<b>\$1,772,850</b>
Fire	\$ 376,125
Cemetery	\$ 13,250
Library	\$ 15,440

**Section II. Enterprise Appropriations:** The following amounts are appropriated for the operation of the Town's Water and Sewer activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Enterprise Fund

Water	\$ 915,097
Sewer	<u>\$ 631,363</u>
	<b>\$ 1,546,460</b>
Water/Sewer Capital Reserve	<b>\$ 20,000</b>
<b>TOTAL PROPOSED BUDGET .....</b>	<b>\$3,744,125</b>

**Section III. Revenues**

The proposed budget for Fiscal-Year 2018-2019 includes four main revenue sources: ad valorem, local option sales tax, state reimbursements, and revenue received from water. There is a fund balance appropriation of **\$227,949**.

1. 2018 Approved Tax Rate .77
2. Solid Waste Collection Fee \$195.00
3. Establishment of Business Registration fee - \$20.00
4. Increase in water by .20 to \$2.10 per 1,000 gallons
5. Increase in sewer by .20 to \$2.10 per 1,000 gallons
6. 20 cent increase in bulk water rate to \$2.10
7. \$2.00 increase in bulk sewer to \$6.00

• Local Option Sales Tax .....	\$ 310,000
• Property Tax .....	664,335
• Other Miscellaneous .....	214,800
• Wine and Beer .....	7,000
• Powell Bill Allocation .....	46,000
• Refuse Collections .....	140,000
• Utility Franchise Tax .....	142,000
• Transfer from Water/Sewer	20,766
• Fund balance appropriated	<u>227,949</u>
 Total General Fund	 <b>\$ 1,772,850</b>

**Section III. Revenues (cont.)**

• Water/Sewer .....	\$ 1,535,160
• Penalties and Surcharges .....	10,000
• Interest	100
• Miscellaneous	<u>1,200</u>
Total Water and Sewer Fund	<b>\$ 1,546,460</b>
• Fire Property Tax Fire .....	\$ 98,200
• Sales Taxes.....	16,000
• Halifax County Donation.....	7,000
• Transfer From General Fund.....	<u>254,925</u>
Total Fire Fund	<b>\$376,125</b>
• Cemetery Fund- Plots .....	<b>\$13,250</b>
• Library – Transfer from General .....	<b>\$15,440</b>
• Capital Reserve – Transfer from W/S	<b>\$20,000</b>

The proposed FY 2018-2019 budget Revenues are estimated at **\$3,744,125**

**Section IV. Salaries and Benefits**

In addition to salary, full time employees participate in group insurance and dental plans; receive paid life insurance, \$20,000 AD&D, paid holiday, vacation and sick leave. Employees who work in excess of 1,000 hours annually are required to be enrolled in the Local Government Employees Retirement System.

**Section V. Debt Services and Transfers**

**Transfers to other Funds**

General Fund to Weldon Fire District Fund.....	<b>\$254,925</b>
General Fund to Library .....	<b>\$ 15,440</b>
Water/Sewer Capital Reserve Fund.....	<b>\$ 20,000</b>
Water/Sewer to General Fund.....	<b>\$ 20,766</b>

**Section VI. Special Authorization- Budget Officer**

The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a) He may transfer amounts between objects of expenditure within a department limitation.
- b) He may not transfer any amounts between departments or funds from any contingency appropriation within any fund.


**Section VII.**

The Town Administrator is hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes: (1) From grant agreements to public and non-profit organizations; (2) Leases of normal and routine business equipment where the annual rental of each is not more than \$20,000; (3) Consultant, professional or maintenance service agreements where the annual compensation of each is not more than \$20,000; (4) Purchase of apparatus, supplies, materials, or equipment where formal bids are not required by law; (5) Agreements for acceptance of State, Federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered; (6) Construction or repair work where formal bids are not required by law; and (7) Liability, health, life, disability, casualty, property or other insurance or retention and faithful performance bonds. Other appropriate Town officials are also authorized to execute or approve such insurance and bond undertakings as provided by law.

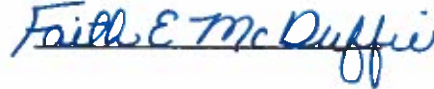
Section VIII

Any position that becomes vacant after July 1, 2018 must be brought before the full board for approval before that position can be filled.

Adopted this 18th Day of June, 2018



Mayor



Clerk

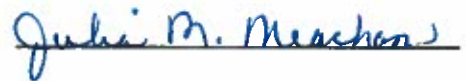
Town Administrator, Mitchell Robinson, presented Budget Amendment #11 in the amount of \$85,174.00 to the Board in order to clean up the FY 2017-2018 Budget.

Mayor Pro-Tempore Moss motioned that Budget Amendment #11 in the amount of \$85,174.00 be approved. Commissioner Smith seconded the motion. Motion carried. 5-0-0-0.

ADJOURNMENT

Mayor Pro-Tempore Charlotte Moss motioned that the special called session of the Town of Weldon Board of Commissioner for June 18, 2018 stand adjourned. Commissioner Smith seconded the motion. Motion carried. 5-0-0-0.

Mayor Meacham adjourned the special called session of the Town of Weldon Board of Commissioners of June 18, 2018.



Julia M Meacham – Mayor



Faith E McDuffie – Interim Town Clerk