

**TOWN OF WELDON**

**FACILITY USE RESERVATION REQUEST**

FACILITY REQUESTED: \_\_\_\_ RIVER FALLS PARK  
\_\_\_\_ OTHER Specify: \_\_\_\_\_

DATE(S) OF USE: \_\_\_\_\_ TIME: \_\_\_\_\_  
(includes set-up & clean-up)

NUMBER EXPECTED TO ATTEND: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ TELEPHONE NO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

DESCRIPTION OF ACTIVITY TO BE CONDUCTED: \_\_\_\_\_

\_\_\_\_\_

**PERMITTEE PLANS TO USE:**

- CATERER SERVICE       TENTS/CANOPIES       PORTABLE TOILETS
- AMPLIFIED MUSIC       STEREO       BAND
- DJ       INFLATABLES/PLAY STRUCTURES

WILL THE PERMITTEE CHARGE ADMISSION?       YES       NO

IS THIS A FUNDRAISING EVENT?       YES       NO

I HEREBY CERTIFY THAT I AM AN AUTHORIZED REPRESENTATIVE OF THE ORGANIZATION ABOVE AND THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE. I HAVE READ AND AGREE TO BE BOUND BY THE REGULATIONS AND POLICIES OF THIS AGREEMENT. I UNDERSTAND THAT VIOLATION OF ANY OF THESE MAY RESULT IN A CLEAN-UP FEE, JEOPARDIZE FURTHER USE OF THE FACILITY, OR RESULT IN IMMEDIATE TERMINATION OF THE EVENT. I (AND THE ORGANIZATION I REPRESENT) AGREE TO INDEMINIFY, DEFEND, AND HOLD HARMLESS THE TOWN OF WELDON, THEIR OFFICERS, AGENT AND EMPLOYEES FROM AND AGAINST ANY AND ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES, INCLUDING LEGAL FEES ARISING FROM OR IN CONNECTION WITH ACTIVITIES DURING THE TERM OF THE FACILITY USE AGREEMENT.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

FOR OFFICIAL USE ONLY	
EVENT APPROVED:	<input type="checkbox"/> YES <input type="checkbox"/> NO    SIGNATURE _____
SPECIAL EVENT PERMIT REQUIRED:	<input type="checkbox"/> YES <input type="checkbox"/> NO
PROVISION OF SECURITY REQUIRED:	<input type="checkbox"/> YES <input type="checkbox"/> NO
CERTIFICATE OF INSURANCE REQUIRED:	<input type="checkbox"/> YES <input type="checkbox"/> NO
AMOUNT PAID:	_____      DATE PAID: _____